

## Terms of sending of scientific articles

The materials published in the journal must meet the profile of the journal, have undeniable novelty, treat the issue of the problem appointment, have practical significance and theoretical basis and should be made with the following rules:

**1. Materials** for publication submitted to the journal editorial office with the *resolution* of deputy head of the university on scientific work. The material must be accompanied by:

a) for the **employees** of St. Petersburg University of SFS – there should be an *extract* from the minutes of the meeting of the Department of publication expediency and lack of materials prohibited for publication in the press, *review of a member of the Editorial Board* (team). The second review by with a degree included at the request;

b) for the authors of **other** organizations - there should be the covering *letter* from the institution to the head of the university, and *permission* for publication in the press, the *review* of appropriate expert with a degree relevant to the article;

c) the electronic version of an article presented in Microsoft Word (version not lower than 2003). The file name must be as follows:

Author1, Author2 - The first three words of the article title.doc, example:  
**Ivanov - Analysis of the existing practice.doc;**

d) **payment** from adjuncts and graduate students for the publication of manuscripts is not charged.

**2. The articles**, pictures, captions, references should have a capacity of 8 to 13 typed pages.

### **3. Design of the text:**

a) the material text for publication must be carefully edited by the author;

b) the text on the one side of a A4 sheet typed on a computer (font Times New Roman 14, **spacing 1.5**, without hyphenation, in one column, **all margins are 2 cm**, page numbers at the bottom in the middle);

c) there should be printed in **Russian and English** on the first page of author's material: name (capital letters, half bold, without underscore); initials and surnames of **authors (no more than three)**; academic degree, academic rank, honorary title; place of work (name of institution), abstract, keywords.

*The abstract requirements.* The abstract should be concise, informative and show the main positions and findings submitted to the article publication, and also include the results, the methods used and other features of the work. Approximate amount of abstract is 40-70 words.

#### **4. Design of formulas in text:**

- a) The formulas should be typed on the computer in the formula editor of Microsoft Word (Equation), the font size is 14 (Times New Roman);
- b) It is recommended to use the letters of the Latin and Greek alphabets (in italics) in the formulas;
- c) The formulas should be printed on the center, the number should be printed at the right margin of the page (only formula mentioned in the text should be numbered).

#### **5. Design of figures and tables:**

- a) It is necessary to allocate drawings in a separate unit for easy moving in text or from a file, it should be made in any conventional image editors, below the figure is placed: Fig. 2, and followed by an explanation;
- b) if the text has not only one table, it should be numbered (first written: Table 2, the table name in half bold on the same line, and then the table itself);
- c) if there only one table or one picture, then they should not be numbered;
- d) the table must have a "vertical" construction;
- e) references to tables and figures in the text are made as follows: Figure 2, Table 4, if only one figure or one table, the word is written entirely: a table, figure.

#### **6. Design of a bibliography (list of references):**

- a) references in the text to the quoted literature are designated as ordinal numbers in square brackets;
- b) The list should contain the cited literature, numbered in order of appearance in the text.

Bibliographic lists must comply with Russian Standard R 7.0.5-2008.

Examples of decor of the list of references:

#### **Reference**

1. Adorno T.V. K logike social'nyh nauk // Voprosy filosofii. 1992. № 10. S. 76–86.
2. Informacionnye analiticheskie priznaki diagnostiki nefteproduktov na mestah chrezvychajnyh situacij / M.A. Galishev [i dr.] // Zhizn' i bezopasnost'. 2004. № 3–4. S. 134–137.
3. Shhetinskij E.A. Tushenie lesnyh pozharov: posob. dlja lesnyh pozharnyh. 5-e izd., pererab. i dop. M.: VNIILM, 2002.
4. Grjezhdjanu P.M., Averbuh I.Sh. Variant verojatnostnogo metoda ocenki opolzneopasnosti territorii // Sovremennye metody prognoza opolzneovogo

processa: sb. nauch. tr. M.: Nauka, 1981. S. 61–63.

5. Minaev V.A., Faddeev A.O. Bezopasnost' i otdyh: sistemnyj vzgljad na problemu riskov // Turizm i rekreacija: tr. II Mezhdunar. konf. / MGU im. M.V. Lomonosova. M., 2007. S. 329–334.

6. Belous N.A. Pragmaticeskaja realizacija kommunikativnyh strategij v konfliktnom diskurse // Mir lingvistiki i kommunikacii: jelektron. nauch. zhurn. 2006. № 4. URL: [http://www.tverlingua.by.ru/archive/005/5\\_3\\_1.htm](http://www.tverlingua.by.ru/archive/005/5_3_1.htm) (data obrashhenija: 15.12.2007).

7. Ob avarijno-spasatel'nyh sluzhbah i statuse spasatelej: Feder. zakon Ros. Federacii ot 22 avg. 1995 g. № 151-F3 // Sobr. zakonodatel'stva Ros. Federacii. 1995. № 35. St. 3503.

### **7. Design of the section "About the Authors"**

Information about the authors should be attached to the end of the article and include: Surname name (in full), title, place of work with the address and postal code; phone number, e-mail, academic degree, academic rank, honorary title.

*The article should be signed by the authors and the contact phone numbers should be written.*

**Authors attention: materials designed without these requirements will be returned for revision.**

**The editors reserve the right to submit the article for additional anonymous review.**